

BEAS

MISSING CHILD PROCEDURE



Missing Child Procedure

At Beas Cheerleading we are always alert to the possibility that children can go missing during sessions. To minimise the risk of this happening coaches and volunteers will carry out periodic head counts, particularly after drink and toilet breaks. If a child cannot be located, the following steps will be taken:

- All coaches and volunteers will be informed that the child is missing.
- Coaches and volunteers will conduct a thorough search of the premises and surrounding area.
- After 10 minutes the police will be informed. The senior coach will then contact the child's parents or carers.
- Coaches and volunteers will continue to search for the child whilst waiting for the police and parents to arrive.
- We will maintain as normal a routine as possible for the rest of the children at the Club.
- The senior coach will liaise with the police and the child's parent or carer.

The incident will be recorded in the Incident Log. A review will be conducted regarding this and any other related incidents along with relevant policies and procedures. We will identify and implement any changes as necessary.

Useful numbers

Police: 101 Social Care: 0345 600 9009

This policy was adopted by: Beas Cheerleading	Date: 15th August 2024
To be reviewed: 15th August 2025	Signed: B.McNEIL